



CITY OF UDINE
EDUCATIONAL SERVICES AND SPORTS
Operating Unit EARLY CHILDHOOD SERVICES

**INFORMATION NOTICE ON THE ADMISSION PROCEDURE
FOR INTEGRATED SERVICE NURSERY SCHOOLS
SCHOOL YEAR 2017/2018**

LIST OF FACILITIES THAT ARE PART OF INTEGRATED SERVICE NURSERY SCHOOLS

In the application, parents must select the facility they have chosen for their child and the preferred timetable. They have to select at least three nursery schools, in descending order of preference. The selection will be valid only if at the time of acceptance into the service, there still are places available at the chosen nursery school.

MUNICIPAL NURSERY SCHOOLS	Minimum age for acceptance into nursery schools on the 1st of September 2017	Timetables		
		short	medium	long
"Dire, fare, giocare" – Via della Roggia, 48 – Udine	from 3 months	07:30am – 1.30pm	07:30am – 4:00pm	07.30am – 5:30pm
"Fantasia dei Bimbi" – Via Diaz, 20 – Udine	from 3 months	07:30am – 1.30pm	07:30am – 4:00pm	//
"Sacheburache" – Via Baldasseria Media, 21 – Udine	from 3 months	07:30am – 1.30pm	07:30am – 4:00pm	//
"Cocolâr" – Via Alba, 27 – Udine	from 3 months	07:30am – 1.30pm	07:30am – 4:00pm	07.30am – 5:30pm
SUBSIDIZED NURSING SCHOOLS	Minimum age for acceptance into nursery schools on the 1st of September 2017	Timetables		
		short	medium	long
"Papa Giovanni XXIII" – Via Cividale, 650 – Udine	from 13 months	07:30am – 1:30pm	07:30am – 4:00pm	//
"E. Linda" – Via Mistruzzi, 19 – Udine	from 13 months	07:30am – 1:30pm	07:30am – 4:00pm	//
"Filippo Renati" – Via San Valentino, 23/25 – Udine	from 13 months	07:30am – 1:30pm	07:30am – 4:00pm	07:30am – 5:30pm
"Monsignor Cattarossi" – Via G. Stuparich, 7/A - Udine	from 13 months	07:30am – 1:30pm	07:30am – 4:00pm	07:30am – 5:30pm
"C'era una volta" – Via delle Scuole, 7 – Udine	from 3 months	07:30am – 1:30pm	07:30am – 4:00pm	07:30am – 5:30pm
"Ghirigoro" – Via Caprera, 28 – Udine	from 3 months	07:30am – 1:30pm	07:30am – 4:00pm	07:30am – 5:30pm
"Piccoli Principi" – Via Sabotino, 2 – Udine	from 3 months	07:30am – 1:30pm	07:30am – 4:00pm	07:30am – 5:30pm
"Girotondo" – Via Voltorno, 44 – Udine	from 3 months	07:30am – 1:30pm	07:30am – 4:00pm	07:30am – 5:30pm
"Rosa e Azzurro" – Via Mantova, 13 – Udine	from 3 months	07:30am – 1:30pm	07:30am – 4:00pm	07:30am – 5:30pm

DATES FOR SUBMISSION OF APPLICATIONS

From February 1 to March 31 2017

The application may be submitted even if the child is not yet born, provided the application is accompanied by a certificate of pregnancy stating that the expected date of delivery is no later than May 31 2017.

Small and young children, already attending a nursery service during the 2016/2017 school year are admitted automatically to the 2017/2018 school year (there is no need to submit any application).

HOW TO APPLY

ONLINE REGISTRATION WITH THE NURSERY SCHOOL SERVICE

Parents wishing to make use of the nursery services, will have to access, **between February 1 and March 31 2017 - included** - the website of the City of Udine: (www.comune.udine.gov.it), from which, by clicking on the icon for enrolling, they will be redirected to the page where, by following the instructions, they will be able to complete the procedure for the registration for the 2017/18 school year.

Those who are unable to access the Internet, can call between January 23 2017 and March 24 2017, the following numbers: (0432) 1272 444 - 1272 903 - 1272 797, they will be able to schedule an appointment for the completion of the application at our offices and with our assistance. At the appointment, the applicant must bring all the information and documents necessary for the completion of the application and valid ID (for foreign citizens also a residence permit, for EU citizens also the certificate of residence [iscrizione anagrafica] in accordance with the D.Lgs. 30/2007).

The parents of children with certified disabilities, are required to report, at the time of the enrolment, the special needs of the child so that the Board has sufficient time to evaluate the need for professional resources necessary to adapt the service to these needs. To report this the parents are required to make an appointment during the enrolment period, with the Integrated Services office - administrative management of nursery schools - by calling the numbers below.

IMPORTANT: most of the statements made in the application shall be made in accordance with the Art. 46 and 47 of the Presidential Decree 445/2000, therefore great care and precision is recommended while compiling these. If the statements should NOT be true, in addition to the forfeiture of the right to be admitted to the service, you will incur in criminal liability.

The Town Council reserves its right to make all the necessary checks on the statements made in the application.

FOR INFORMATION AND COMMUNICATIONS WITH THE SERVICES

Integrated Services, operating unit, administrative management of nursery schools

Address: Viale Ungheria, 15 – Udine
Business hours: Monday: from 8:30am to 4:30pm;
Tuesday, Wednesday, Thursday and Friday: from 8:30am to 12:30pm;
Telephone: (0432) 1272 825 – 1272 737 – 1272 576 – 1272 788
Fax: (0432) 1270 346
Certified email: protocollo@pec.comune.udine.it
Email: asilinido@comune.udine.it
Website: www.comune.udine.gov.it

Udine, January 17 2017

Signed by the Interim Manager of
Educational Services and Sports
dr. Filippo Toscano